

Formycon AG is one of the world's leading developers of biosimilars. With an experienced team comprised of more than 110 professionals, the company is able to span the entire value chain of biosimilar drug development, from market analysis and protein analytics, to the development of production processes, to clinical trials and the regulatory approval process.

To support our team in Martinsried near Munich, we are looking for suitable candidates for the following fulltime permanent position, to begin work as soon as possible:

Project Management Office Manager (PMO) (m/f/d)

Your responsibilities:

- Execution of PMO relevant tasks such as processes harmonization, centralization of project management activities/procedures and continuous processes improvement activities.
- Assistance in the preparation of the project plan/budget in cooperation with the members of the Project Management Team and Controlling
- Support Technical Project Leaders and Management in preparation for project updates, for regular meetings, budget variance review meeting and executive board meetings
- Documentation (SOPs) of project management relevant organizational processes
- Monthly analysis / statistics on demand
- Collaborate closely with Controlling to integrate project management operations and financial processes
- Invoice verification

Your qualifications:

- Degree (master, diploma, PhD) in Life Science, Pharmaceutical Sciences or a comparable field
- Several years of relevant experience in PMO office
- PMP or Lean six sigma qualification would be a plus
- Very good team player, result oriented, structured well organized, reliable, problem solver and able to work independently
- Creativity and enthusiasm for working in a dynamic fast growing biopharmaceutical company
- Fluent in written and spoken English required, German knowledge is desirable
- Proven skills in MS Office and Project Management Tools
- German work permit is mandatory

Bring us your skills and energy and shape your own career in a stimulating and open work environment. We are looking for highly motivated individuals who are ready to take on new challenges with enthusiasm and personal commitment. Working at Formycon means being part of a smart, innovative team with minimal hierarchy and opportunity to share your own ideas.

Have we sparked your interest? Then we look forward to receiving your application for employment through our online application portal. Please be sure to include all supporting documents, along with your earliest possible starting date and your salary expectations. We look forward to learning about you and the qualifications which you would bring to this position.

[Online Application](#)



**We Develop High-Quality Biosimilars.
For Better Access to
Vital Medicines.**

Would you like to break new scientific ground with Formycon? Work together with dedicated scientists at the cutting edge of medical research!

We use the recruiter service by Coredi Recruiting. The vacancy is supervised by Coredi consultants. For any questions, please contact Mr. Gunnar Mayr:

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